

# AN EXPERIENCE IN GLOBAL CITIZENSHIP



2017 YMUN Manual  
Ohio Alliance of YMCAs Foundation

# OHIO ALLIANCE OF YMCAS YMUN MANUAL

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## Our Mission

The Ohio Alliance of YMCAs develops engaged citizens and servant leaders, inspired to affect change in their school, community, state, nation, and world. Through experiential learning, service, and community activism, the Ohio Alliance of YMCAs fosters critical thinking, leadership, and social responsibility in teens.

## Program Areas

### Experiential Learning

**Ohio YMCA State Assembly (November/March/April)** The Ohio YMCA State Assembly is a three-day experiential learning conference in which students participate directly in a simulation of the Commonwealth's democratic process. Acting as Senators and Representatives, students write, debate, and vote on legislation that affects them. As candidates, lobbyists, or members of the media, students experience the rich spectrum of activity that constitutes our political process. As advocates and justices, students argue and judge a contemporary legal case in the actual Ohio Supreme Court chambers. Officers elected by students serve as Governor, Speaker of the House, President of the Senate, and are appointed to other conference leadership positions. During the entire process students are supported by YMCA professionals, advisors, alumni, parents, and volunteers. OYG offers students the opportunity to learn about a wide variety of issues, develop critical thinking skills, and articulate their beliefs while engaging constructively with those who hold like and opposing views.

**Ohio YMCA Model United Nations Assembly (May)** The Ohio YMCA United Nations Assembly (YMUN) is a three-day experiential learning conference in which students participate directly in simulated international diplomacy. As Ambassadors emulating the culture and representing diverse interests of UN member countries from around the world, students dive deeply into the culture of another nation and are encouraged to re-examine the world from another perspective. Students develop solutions for international issues by writing, presenting, debating, and voting on Resolutions. Students also celebrate cultural diversity by presenting aspects of their chosen country's culture at the Global Village and International Stage. Officers elected by students serve as conference leadership, supported by YMCA professionals, advisors, alumni, and parent volunteers. YMUN offers students the opportunity to experience the richness of cultures from around the world, develop empathy, and hone their critical thinking skills while engaging with a wide variety of perspectives and global issues.

**Conference On National Affairs (July)** CONA is a week-long gathering of outstanding Youth & Government participants from across the nation. Every 4th of July, participating states' strongest leaders are invited to debate national issues among a group of their peers from across the United States. Held at the YMCA Blue Ridge Assembly in Black Mountain, North Carolina, CONA is a week of new friends and renewed patriotism. Delegates each write a Resolution on a topic of national importance and debate these issues in increasingly larger committees until the highest ranked Resolutions are voted upon by the entire assembly.

**National Judicial Program (July)** The National Judicial Competition (NJC) brings together Youth & Government participants from around the country to face off in mock trial and appellate competitions.

## Civic Engagement

**Y-Club (Year-Round)** The Y Club is a student-run school or community-based organization that promotes critical thinking, leadership, and social responsibility through experiential learning, service, and community activism in fellowship with peers, adults, alumni, and YMCA staff. These clubs could be part of an YMCA Leaders Club, YMCA Youth & Government Club and/or a YMCA Achiever Club. Each Y Club can select the level of involvement that is right for their participants. Student Y encourages all 6th-12th graders to participate in the democratic process while cultivating a sense of civic duty and social responsibility through service learning.

## Youth Leadership Development

**YMCA Teen Leaders Training School (summer)** YMCA Teen Leaders Training Schools are inspirational and motivational experiences that build servant leaders with a focus on personal discovery and skills development. Through in-depth guided discussion, small group activities and team building, teens hone leadership skills and explore their own values away from the pressures of their daily lives. In a rare space where teens can truly be themselves, students have fun, forge lasting bonds with peers from throughout the Commonwealth, and return home better prepared to be effective servant leaders in their home, school and community.

## Service Learning

**Y-Corps (Year-Round)** Y-Corps is a service-learning program for teens and young adults inspired to affect positive change in the world around them. Participants are given a forum for the practical application of the skills they develop in our simulation and leadership training programs. For an entire year, Y-Corps participants engage in community outreach, service and fundraising events, developing professional advocacy skills they will use throughout their lives.. The Y partners with a variety of organizations to help students discover how to best use their skills, talents, and interests as socially responsible servant leaders. Through hard work, cultural immersion, self-discovery and reflection, Y-Corps extends the mission of the Y into communities throughout the state and beyond.

## Ohio YMCA United Nations Assembly (YMUN)

**What is YMUN?** The Ohio YMCA United Nations Assembly (YMUN) is a three-day experiential learning conference in which students participate directly in simulated international diplomacy. As Ambassadors representing the diverse interests of UN member countries from around the world, students dive deeply into the culture of another nation and are encouraged to re-examine the world from another perspective. Students develop solutions for international issues by writing, presenting, debating, and voting on Resolutions. Students also celebrate cultural diversity by presenting aspects of their chosen country's culture at the Global Village and International Stage. Officers elected by students serve as conference leadership, supported by YMCA professionals, advisors, alumni, and parent volunteers.

**Choice of Nations** Each delegation may request countries in order of preference via the Country Request Form. Countries will be assigned on a first-come, first-served basis. Confirmation will be handled by the Y-Staff according to availability.

- Countries must be represented by a minimum of 2 Ambassadors and up to 4 Ambassadors
- No delegation may represent the same nation two years in a row.

**\*\* Who Counts as an Ambassador?**

Participants serving in the roles of:

- Resolution Author
- Parliamentarian
- Security Council Members
- And all other participants with no other specified role

Participants who DO NOT count as Ambassadors are:

- Officers

## Representing a Permanent Member of the Security Council (China, France, Russian Federation, the United Kingdom, or the United States of America)

- No delegation may represent two permanent members of the Security Council at the same conference.
- The five permanent members of the Security Council must have a representative on the Security Council.

## Roles

### Participants

Participant refers to all students in your delegation including Ambassadors, Media Corps members, Candidates, and Officers.

### Ambassadors

An Ambassador is a representative of a nation.

#### Who is an Ambassador?

- All students, with the exception of the Executive Committee Officers, Candidates, and Media Corps, serve as Ambassadors of their country during all scheduled sessions throughout the conference.

#### What can an Ambassador do?

- Ambassadors research, debate, rank, and vote on Resolutions from the perspective of the country they represent.
- Ambassadors are expected to respectfully represent the culture of their country during all scheduled events. The first step in accurate representation of a country is completing the Country Research Guide prior to the conference.
- Ambassadors create cultural attire and a global village booth to represent their country during the Global Village on the first night.
- Parliamentarians serve as clerks. (1 Ambassador per school may serve as a Parliamentarian)
- The following specialized roles for Ambassadors are explained fully in following sections:
  - Resolution Authors write and present Resolutions for action by the United Nations from the perspective of the country they represent.
  - Security Council members debate issues pertaining to international security in a real time simulation.

#### Who leads the Ambassadors?

- The Ambassadors are led by the Executive Committee and Summit Presidents.

#### What happens at the conference?

##### 1st night

- Parade of Nations
  - During the opening ceremonies, two Ambassadors from each country will present their country's colors to the conference. One Ambassador carries the Country Sign while the other carries the flag.
- Global Village
  - The Global Village consists of each country's Cultural Attire, Global Village Booth, Resolution Sharing, and optional International Stage performance (all of which are further expanded upon in following sections)

### 2nd day

- Debate in Committees
  - Ambassadors debate and rank Resolutions
- Debate in Councils
  - Ambassadors debate and vote on Resolutions
- Debate in General Assemblies
  - Ambassadors debate and vote on highest ranked Resolutions

### Resources

Go to [ohioymcayg.org](http://ohioymcayg.org)

## Security Council

The United Nations Security Council is one of the principal organs of the United Nations and is Charged with the maintenance of international peace and security.

### Who is eligible to be a member of the Security Council?

- One outstanding 11<sup>th</sup> or 12<sup>th</sup> grader per country. Previous YMUN experience is preferred, but not required.
- Permanent members of the Security Council (China, France, Russian Federation, United States, and United Kingdom) **must** have a representative, and therefore must have age-eligible students within the delegation.

### What can Security Council members do?

- Security Council members debate issues pertaining to international security in an open debate format:
  - High School Security Council members draft resolutions to solve hypothetical crises presented to them at conference.
  - Middle School Security Council members work with pre-written resolutions provided to them prior to the conference.
- Security Council members may not hold other positions at YMUN (i.e., Resolution author or candidate); however may serve on the Conference Life Committee (High School Students only).
- Each Security Council member must research and submit a one-page informative paper describing his or her country's major international concerns related to global security. The papers must be submitted with registration and will be used to determine which nations have voting privileges.

### What is required of Security Council members?

- Security Council delegates must confirm their participation in the Security Council once their school's registration is submitted. Upon confirmation, Security Council members will be given the guides and resources required to prepare for their roles.
- High School Security Council members are expected to complete their Security Council Research Guide, in combination with a one-page briefing of their country's outstanding security concerns (to be turned in at the first-day meeting).

### Who leads the Security Council?

- The Security Council is led by the President of the Security Council, who is aided by a Pro Tempore.
- (High School only) Security Council President for the following year will be elected from among current year's Security Council members, to be voted upon within the Security Council itself.
  - Both 11th and 12<sup>th</sup> graders are eligible to be elected as Security Council President.

### What happens at the conference?

#### 1st night

- Security Council members will meet for a procedure explanation (High School and Middle School) and Resolution Author meeting (Middle School only).

#### 2nd day

- Security Council meets for debate during all non-General Assembly debate sessions.
- Resolutions will be drafted, debated, and voted upon (High School), or debated and voted upon (Middle School).
- Time may be reserved for further non-debate exploration of security-related topics.

## Media Corps

Media Corps members cover debate, profile candidates, and report on important issues facing the conference through social media and (at the High School conferences) video. Media Corps members are not Ambassadors and therefore do not represent a country.

### Who is eligible to be on Media Corps?

- 10th, 11th, and 12th graders at High School conferences (two per delegation).
- 7th and 8th graders at Middle School conferences (one per delegation).

### What can the Media Corps members do?

- Editor - Leadership is chosen based on previous Media Corps experience and the Media Corps Application that will be submitted prior to the conference.
- Associate Editors – associate editors will be appointed by the editor
- Social Media team
- Photographers
- Video Team (High School YMUN only)

## Resolutions and Authors

A Resolution is a written recommendation for action to the United Nations. Resolutions are the driving force of debate for the issues brought to YMUN. The purpose of YMUN is not to pass a Resolution, but rather to learn to articulate the beliefs of the country you are representing while maintaining respect for those beliefs that differ from your own.

### Resolution Content

- Scope
  - Resolutions deal with issues that are important to the country presenting them and require international support and solutions.
  - Delegates present and debate based on the perspective and interests of the country they represent using the information from their completed Country Research Guide.
- Criteria for ranking by countries in Committees on the second day of YMUN
  - Debatability: Are valid points raised on both sides during debate? - Feasibility: Is it possible to implement this idea?
  - Creativity: Is this Resolution original?
  - Global Impact: Does passage of this Resolution benefit the world, as a whole, or create a great enough impact on the global community to justify its passage?
  - Preparation/ Presentation: Are the authors prepared and well informed on the topic?

### What happens at the conference?

- Education Fair
  - Purpose: This is the Resolution authors' chance to share their Resolutions, answer questions, and gain support through informal discussion before debate begins.
  - Procedure: Authors will display a trifold board with Resolution information and facts to facilitate discussion. No handouts will be permitted.
- Resolution Procedure
  - Resolutions will be heard at least twice during YMUN.
  - On the first night of the conference, Resolutions will be shared (see above) as part of the Global Village and Education Fair.
  - In the morning on the second day of the conference, Resolutions will be debated in Committees and will be ranked by the previously listed criteria. This will determine their placement on the docket (schedule of Resolutions to be presented) for the remainder of the day.
  - After Committees on the second day of the conference, the first half of the highest ranked Resolutions will be debated and voted upon in the General Assembly.
  - In the afternoon on the second day of the conference, Resolutions will be debated and voted upon in Councils.
  - After Councils on the second day of the conference, the second half of the highest ranked Resolutions will be debated and voted upon in the General Assembly. The chart on the next page outlines the Resolution process during YMUN.

## Resolution Flow

- All Resolutions will be heard twice: once in Committee and once in Councils. All Resolutions that are passed in Councils or the General Assembly are considered to be passed by the conference.
  - Delegates' Choice Resolution: This Resolution will be selected by delegation vote for General Assembly debate on the second day, based on Committee performance. This Resolution will not be heard in Summit, but rather will be debated in the second afternoon General Assembly.
  - Secretary General's Choice Resolution: This Resolution will be selected by the Secretary General for General Assembly debate on the final morning, based on Committee Rankings and Passage in Councils.

### Number of Resolutions and Authors

- Each school must bring one Resolution per country represented.
- Each Resolution may be authored by 1-4 Ambassadors.

### Formatting

- Must be typed on the form provided on regy.
- Must be in correct format including the following:
  - School
  - Country
  - Authors
  - Subject Area
  - Title (maximum 15 words)
  - Justification Clause
  - Body
- Must not exceed one page.

## Debate

### Purpose

Committees, Councils, and General Assemblies are where most of the business of YMUN gets done. Authors present their Resolutions. Ambassadors ask questions and debate in favor or in opposition to the Resolutions. To keep things running smoothly at YMUN, Resolutions are handled in accordance to parliamentary procedure as outlined here.

### Procedure

1. The Chair will announce the Resolution number and ask the authors to come forward.
2. The clerk will read the title of the Resolution.
3. Authors' Opening Speech
  - The Authors will have 3 minutes to divide between their opening and summation speeches.
  - The Authors must state their names, identify the country they represent, and recognize the Chair. At this point their time will begin and they then have the floor to introduce their issue. Authors will be expected to indicate the end of their opening speech by saying "We wish to yield any remaining time to our summation."
  - All remaining time will be reserved for the Authors to make their closing points. If three minutes is exceeded, then the Author will be instructed to stop speaking and will not receive time for their summation speech. This speech is considered a pro speech.
4. The Chair will announce how much time remains for the authors' summation.
5. A one-minute country caucus period will be given prior to Technical Questions, to allow for ambassadors to confer with one another for debate purposes.
6. Technical Questions
  - Time will be allotted for Ambassadors to ask questions which can be answered with "Yes," "No," or a factual answer.
7. Pro/Con Speeches
  - Recognized Ambassadors will be allowed one (1) minute each to speak beginning with a speech in opposition to the Resolution, followed by a speech in favor of the Resolution.
  - This will alternate until the allotted time has elapsed.
  - The Authors' speeches are considered the first and last pro speeches, so debate will always begin and end with a con speech.
  - There must be at least four (4) speeches [2 pro, 2 con] total (this number includes the Author's speech as a pro speech). Length of debate and the number of pro and con speeches allowed after the required 2 pro/2 con is at the discretion of the Chair, based on time constraints and relevance of debate.
8. The Chair calls "Previous Question"
  - Once the allotted time is exhausted the Chair will call previous question. This signifies that it is time for the Authors to present their summation.
9. Authors' Summation Speech:
  - The Authors may use whatever time was yielded to their summation speech to make closing remarks and address any points made during debate.

## Debate Continued

Note: At this point the procedure is different for Committees than it is for Councils and General Assembly. In Committees Ambassadors will rank Resolutions, in Councils and General Assembly they will vote on passage of Resolutions based on merit.

### Committees

#### 10. Rank Resolution

- Each country will receive one ranking sheet per committee and those Ambassadors present will be given a short amount of time, between thirty seconds and one minute, in which they will rank the Resolution on a scale of one (1) to five (5) with five (5) being the best based on the following categories:

1. Debatability
2. Presentation/Preparation
3. Feasibility
4. Global Impact
5. Creativity

#### 11. Proceed to the next Resolution on the docket.

### General Assembly/Councils

#### 10. Vote on Resolution

- The Chair will call for the countries to caucus, to discuss in a short amount of time how they would like their voting Ambassador to vote on the Resolution.
- After the caucus time, the Chair will move on to a vote of "In favor"/"Opposed."
  - This is a vote by each voting Ambassador (one per country) by raising their country's placard and by stating in a normal tone of voice, "Aye" or "Nay."
  - Countries may abstain from voting.
- After announcing the results (Resolution is passed or defeated), the Chair slowly raps the gavel twice.
- "Division" may be called by the Chair in case of a close vote or it may be called by any Ambassador between the two gavel raps. If division is called, a standing vote may be taken if the Chair chooses to recognize the division.
  - If the Chair feels that division was called only in protest of the results and that the vote had a clear winner, the Chair may override the call of division.
- The Chair may vote only in the case of a tie vote.

#### 11. Proceed to the next Resolution on the docket.

## Cultural Programming

### Global Village

On the first night of YMUN, delegations participate in the Global Village. The Global Village consists of the following:

#### Cultural Attire

Ambassadors dress in the traditional and/or business attire of their country. Costumes handmade or assembled by students are encouraged. All costumes must remain within the OhioYMCA dress code. Y-Staff has the discretion to determine what may be inappropriate or offensive.

#### Global Village Booth

Ambassadors may create any sort of display to represent the culture of their countries.

- Each school will be permitted ONE Global Village Booth space, regardless of the number of countries you are representing. If your school is representing multiple countries, it is your discretion to use your booth to represent one, some, or all of your countries.
- [Country Signs & Flags](#) should be incorporated as part of your display when they are not being used during the Parade of Nations.
- All students stationed at the booth should be in [Cultural Attire](#).
- Your booth may be 8 ft. wide by 10 ft. deep, and there will be a table provided (approx. 3 ft x 6ft) for you to incorporate as part of your display (dimensions are subject to change).
- There are no height restrictions, but there are limited spots available for booths that exceed 8 ft in height, or require electrical outlets. Please indicate special needs (i.e. height requirements, electrical outlet, etc) in the appropriate place on your YMUN Registration Form in order to best guarantee those needs are met.
- Note that extension cords will not be provided, so please plan to bring your own if required for your display.
- No food or beverage items are permitted.
- Note: Global Village Displays must be made and assembled by students. If a display requires adults to assemble it, or if it was built primarily by adults, it will not be in the running for Best Global Village Booth

#### Country Sign

The Country Sign is a creatively designed sign displaying the country's name that is carried in the opening Parade of Nations. Country Signs must be carried by only ONE person during the Parade of Nations to be eligible for awards.

#### Flag

Flags may be purchased ([flagladyUSA.com](http://flagladyUSA.com)) or made by hand. Schools are encouraged to borrow from schools that represented their country previously (The YMCA office has a flag bank for this purpose).

### International Stage (optional)

Delegations may perform a cultural dance, musical piece, etc. to represent their country. This is an opportunity to present an educational aspect of a country's culture in a respectful fashion.

- Spaces are limited to 15 performances, and performances shall not exceed three (3) minutes per school, regardless of the number of countries the school represents.
- International stage reservations, including an accurate, detailed description of the performance, are accepted with completed YMUN registration on a first come first served basis. Officers and candidates are not permitted to perform on International Stage.
- Schools will be given **NO MORE THAN ONE (1)** three-minute time slot for their performance, regardless of the number of countries that school represents.
- Students performing on the International Stage should be in Cultural Attire.
- If you are doing a song or dance, it must be Cultural to the country.
- When registering for International Stage you must explain the cultural relevance of the performance relating to the country being represented.
- Due to safety concerns, acrobatics, flips, and gymnastic stunts will not be allowed during a performance.
- Each school participating in International Stage should appoint one representative to be present for a pre-conference meeting on the first day of YMUN. At this meeting the representative will be given details on the International Stage set list and discuss with Y-Staff all music details.
- Schools **MUST** provide their own music (where applicable). Music **MUST** be sent on a file through email a week before the conference or given on a **PHYSICAL DISK** at the International Stage meeting on the first day of YMUN. Due to various errors with technology, Y-Staff cannot accept music through cell phones at the conference.

## Awards & Recognitions

The Ohio Alliance of YMCAs presents awards on the final morning of the conference in an effort to recognize and reward the achievements of our Ambassadors and Advisors. Awards are decided upon through Advisor and Volunteer nominations and Y-Staff observations.

## Delegation of Excellence

Presented to all delegations who meet the following standards:

- Delegation award recipients excel in the areas they choose to participate. Their work embodies the spirit and purpose of the conference. (Participation in every program is encouraged but not required.)
- Delegation meets all conference requirements, including: on-time, complete registration, full caucus participation, and on-time submission of nomination forms.
- No major disciplinary issues (at discretion of Y-Staff)

## Delegation Awards

### Outstanding Delegation

Awarded to a Delegation of Excellence with the highest quality of participation, level of preparedness, and behavior exemplifying the Y's four core values.

### Outstanding Statesmanship

Awarded to a Delegation of Excellence nominated by the Advisors as having the highest overall quality of contribution to debate.

### Conference Life Award

Awarded to a Delegation of Excellence who created a positive environment and embodied the spirit of the conference.

### Best New Delegation

Awarded to a Delegation of Excellence who is also a first time delegation with the highest quality of participation, level of preparedness, and behavior exemplifying the Y's four core values.

## Country Representation Awards

### Outstanding Country Representation

Awarded to the country who best represents their culture and through their Resolution, Global Village Booth, Cultural Attire, Country Sign, and participation in debate.

### Outstanding Resolution Packet

Awarded to the delegation whose Resolutions demonstrate the highest level of preparation, presentation, and relevance based on advisor nominations and student ranking.

### Outstanding Resolution

Awarded to the Country and Authors with the most innovative, well-researched, and thought-provoking resolution based on Advisor nominations and student ranking.

Additionally, Resolutions can also be honored with the following awards:

**Endorsed by Secretary General** – Resolutions that, after being passed in Councils or General Assembly and brought to the Secretary General, were endorsed as part of the platform of the Secretary General.

**Secretary General's Choice** – A Resolution chosen by the Secretary General to be debated in General Assembly on the basis of high ranking, passage in Summit, audience with the authors, and importance to debate with an American perspective.

**Delegates' Choice** (2) – Resolutions selected by countries to be debated in General Assembly on the basis of Committee performance and importance to the global community.

**Passed by Councils** – Resolutions recognized as approved by the UN after being passed by Councils.

### Outstanding Cultural Attire

Awarded to the country that best represents their country through cultural dress within the OhioYMCA dress code. Attire handmade by students is preferred.

### Outstanding Country Sign

Awarded to the country that best represents their country's culture in the Parade of Nations with a student designed and assembled sign. The sign must be carried by only one student (alongside the student carrying the country flag) to be eligible for this award.

### Outstanding International Stage Performance

Awarded to the delegation that best represents the culture and traditions of their country/countries with an International Stage Performance. This award is a peer choice award based on student votes.

## Program Area Awards

### Outstanding Security Council Member

Given to a member of the Security Council for outstanding presence and performance in Security Council sessions.

### Outstanding Justice

Given to an ICJ delegate for their outstanding questioning and analysis while serving as a Justice.

**Outstanding Advocate**

Given to an ICJ delegate for their outstanding preparation and presentation of their case as an Advocate.

**Outstanding Media Corps Delegate**

Given to a member of the Media Corps based on his/her exemplary performance while reporting on the Assembly.

**Outstanding Parliamentarian**

Given to the student(s) who best uphold the duty of Parliamentarian (clerk and/or doorkeeper) by being prompt, respectful, helpful, accurate, and effective.

**Outstanding Speaker**

Awarded to the top Ambassadors most frequently nominated by Advisors and Y-Staff based on their presence and performance in Committees, Councils, and General Assemblies as well as behavior exemplifying of the Y's four core values.

**Outstanding Ambassador**

Awarded to one or more Ambassador(s) per school nominated by Advisors and Y-Staff based on their presence and performance in Committees, Councils, and General Assemblies as well as behavior exemplifying of the Y's four core values.

## Advisors

The Ohio YMCA could not function without our outstanding Advisors. They function as coaches, mentors, and teachers to the members of their delegation and are essential to the smooth functioning of the conference. They inspire and motivate, while allowing their students to take on leadership roles. Advisors are responsible for registration and supervision at conferences, but more importantly, Ohio YMCA Advisors change teens' lives every day.

### Prior to Conference

- In preparation for YMUN, successful delegations often hold these types of meetings:
  - Informational meetings: open to everyone (assemblies, class-wide presentations, etc.) and discuss Student Y and YMUN.
  - Interest meetings: held for students interested in attending YMUN, as well as their parents, and discuss broad goals, programs, and roles in which students can serve.
  - Resolution workshops: held for Resolution Authors or all YMUN Ambassadors to discuss how to generate Resolution topics, write and present Resolutions.
- New delegations are strongly encouraged to hold these types of meetings. Regional directors are available to facilitate preparation and/or participate in any meetings.
- Reserve your country at <http://kyymca.org/YMUNcountryRequestForm.html>.
- Have your students fill out the Country Research Guide to insure understanding and accurate representation of the country and culture they will be representing.
- Advisors distribute financial assistance forms to all students and ensure they are filled out completely and turned into the Ohio YMCA office on or before January 31.
- Incomplete forms will not be considered for assistance. When financial assistance has been decided, awarded amounts will be e-mailed to the Advisor so they can distribute this information to students.
- Review the dress code thoroughly with your students prior to the conference.

### Register for YMUN

- Regy.co

### At Conference

- New Advisor Orientation- This meeting is mandatory for first-time Advisors.
  - Overview: We will tell you where we need you to be when – the Y-Staff depends on Advisors to help run the conference.
  - Expectations: We will explain what we need from you at various times to make the conference run smoothly.
  - Contact: We will need a reachable cell phone number from at least one Advisor in each delegation.
- All Advisor Meeting
  - Recruitment of volunteers to fill conference roles.
  - Explanation of any conference changes.
- Responsibilities
  - Make sure participants are adhering to the conference schedule at all times.
  - Help control undertone during meetings from all Ambassadors, not just members of your delegation.
  - Enforce dress code for your participants.
  - Ensure participants know which Committees and Councils to attend.

- May confiscate cell phones being used by participants during meetings. Phones will be turned over to Y-Staff to be picked up by the delegate’s advisor after that meeting or by the delegate at the end of the conference.
- Serve during free time as dance monitors, hall patrol, etc.
- Do’s & Don’ts:
  - Do: know where your participants are at all times, follow the dress code, respect delegates and other Advisors.
  - Don’t: use computers, phones, headphones, etc. or talk loudly while participants are in sessions.
  - Advisors set the tone for all participants at the conference.
- Student Incidences and Exceptions
  - Arriving Late
  - Y-Staff must be informed of late arrivals at check-in and again upon arrival of the delegate.
  - Leaving Early (for sickness or other reason)
  - Delegates must clear travel plans with Advisor and Y-Staff.
  - Parent/Guardian must check delegate out face-to-face with Advisor and Y-Staff, and provide valid photo ID.
  - Behavioral Incidents
    - If state or federal law is broken, Y-Staff will notify parent/guardian and law enforcement and delegate will be sent home.
    - If code of conduct rule is violated, Advisors and/or Y-Staff may take disciplinary actions at their discretion, including, but not limited to:
      - Calls to parent/guardian
      - Incident report filled out, signed
      - Delegate sent home
      - School policies implemented
      - Dress Code
        - Delegate and Advisor dress must be in compliance with the dress code outlined in the Student Code of Conduct.
  - All Advisor Meeting
    - Recruitment of volunteers to fill conference roles.
    - Explanation of any conference changes.
  - Responsibilities
    - Make sure participants are adhering to the conference schedule at all times.
    - Help control undertone during meetings from all Ambassadors, not just members of your delegation.
    - Enforce dress code for your participants.
    - Ensure participants know which Committees and Councils to attend.
    - May confiscate cell phones being used by participants during meetings. Phones will be turned over to Y-Staff to be picked up by the delegate’s advisor after that meeting or by the delegate at the end of the conference.
    - Serve during free time as dance monitors, hall patrol, etc.
- Do’s & Don’ts:
  - Do: know where your participants are at all times, follow the dress code, respect delegates and other Advisors.
  - Don’t: use computers, phones, headphones, etc. or talk loudly while participants are in sessions.

- Advisors set the tone for all participants at the conference.
- Student Incidences and Exceptions
  - Arriving Late
  - Y-Staff must be informed of late arrivals at check-in and again upon arrival of the delegate.
  - Leaving Early (for sickness or other reason)
  - Delegates must clear travel plans with Advisor and Y-Staff.
  - Parent/Guardian must check delegate out face-to-face with Advisor and Y-Staff, and provide valid photo ID.
  - Behavioral Incidents
    - If state or federal law is broken, Y-Staff will notify parent/guardian and law enforcement and delegate will be sent home.
    - If code of conduct rule is violated, Advisors and/or Y-Staff may take disciplinary actions at their discretion, including, but not limited to:
- Calls to parent/guardian
- Incident report filled out, signed
- Delegate sent home
- School policies implemented
  - Delegate and Advisor dress must be in compliance with the dress code outlined in the Code-of-Conduct.

## Officers

OhioYMCA Conferences are student-run, meaning students have the opportunity to seek and hold leadership positions. We use a democratic model with certain officers elected by conference participants and others appointed by conference leadership. Seeing as the elected officers represent officials of the United Nations, they do not wear cultural attire or participate in international stage. Leadership team applicants are invited to wear cultural attire on the first night if they wish to do so.

## YMUN Secretary-General

### Role

- Year-Long YMUN Ambassador, oversight of YMUN Ambassador operations.

### Responsibilities

#### Post Election

- Review “YMUN Officers” Packet
- Begin monthly communication with Y-Staff officer liaison
- Attend Leadership Training Conference and Fall Leadership Training (Financial Assistance is available)
- Attend the Officer Retreat
- Attend OhioYMCA Board Meetings (2)

#### Conference Prep

- Attend Pre-Conference Trainings
- Assist in maintenance/organization of school’s Student Y/YMUN registration
- Meet deadlines set by leadership liaison for closing thoughts, addresses, appointments, etc.
- Read all proposals prior to conference

#### Conference duties

- Address Authors and Leadership
- Opening Ceremonies (Check Chaplain’s devotion, opening address)
- Oversee Conference Operations
- Meet with Authors of proposals passed in Summit to determine which proposals will be endorsed to the YMUN Youth Action Agenda
- Meet with Authors of proposals ranked highest in their committees, and passed in Summit, to determine which proposal will be heard in final General Assembly.
- Human Rights simulation
- Second night closing thoughts
- Closing session- chair Secretary General’s Choice proposal, closing address, pass gavel
- Be available to successor for questions and advice

## Selection

- 8th and 11th Graders in compliance with submitted Candidate Commitment Form are elected by the conference to serve the following year

## YMUN President of the United Nations General Assembly

### Role

- Year-Long YMUN Ambassador, lead Chair of YMUN debate.

### Responsibilities

#### Post Election

- Review “YMUN Officers” Packet
- Begin monthly communication with Y-Staff officer liaison
- Attend Leadership Training Conference and Fall Leadership Training (Financial Assistance is available)
- Attend the Officer Retreat

#### Conference Prep

- Attend Pre-Conference Trainings
- Assist in maintenance/organization of school’s Student Y/YMUN registration
- Meet deadlines set by leadership liaison for closing thoughts, addresses, appointments, etc.
- Read all proposals prior to conference

#### Conference duties

- Address Leadership
- Oversee Conference Operations
- Call to Debate on second morning
- Chair Committee and/or Summit
- Chair all second-day General Assemblies
- Human Rights simulation
- Second night closing thoughts
- Closing session
- Be available to successor for questions and advice

## Selection

- 8th and 11th Graders in compliance with submitted Candidate Commitment Form and [Candidate Guidelines](#) are elected by the conference to serve the following year

Note: The President of the United Nations General Assembly is a new position. Starting in 2017, each conference will elect the first Presidents of the United Nations General Assembly for YMUN 2016.



## YMUN Deputy Secretary-General

### Role

- Year-Long YMUN Ambassador, oversight of YMUN Candidate operations.

### Responsibilities

#### Post Election

- Review “YMUN Officers” Packet
- Begin monthly communication with Y-Staff officer liaison
- Attend Leadership Training Conference and Fall Leadership Training (Financial Assistance is available)
- Attend the Officer Retreat

#### Conference Prep

- Attend Pre-Conference Trainings
- Assist in maintenance/organization of school’s Student Y/YMUN registration
- Meet deadlines set by leadership liaison for closing thoughts, addresses, appointments, etc.
- Read all proposals prior to conference

#### Conference duties

- Address Candidates
- Oversee Conference Operations
- Serve as Clerk at all General Assemblies
- Human Rights simulation
- Second night closing thoughts
- Be available to successor for questions and advice

### Selection

- 11th Graders in compliance with submitted Candidate Commitment Form and Candidate Guidelines are elected by the conference to serve the following year

## President of the Security Council

### Role

- Year-Long YMUN Ambassador, Chair for meetings of the Security Council

### Responsibilities

#### Post Election

- Begin monthly communication with Y-Staff officer liaison
- Attend Leadership Training Conference and Fall Leadership Training (Financial Assistance is available)
- Attend the Officer Retreat

#### Conference prep

- Attend Pre-Conference Trainings
- Assist in maintenance/organization of school's Student Y/YMUN registration
- Meet deadlines set by Y-Staff officer liaison for closing thoughts, addresses, appointments, etc.

#### Conference duties

- Chair all meetings of the Security Council
- Opening Session- lead Parade of Nations
- Participate in closing thoughts and Human Rights simulation at Secretary-General's discretion
- Closing session- report on Security Council proceedings, pass gavel
- Be available to successor for questions and advice

### Selection

- 8th and 12th graders who participate in Security Council and are in compliance with the Presider Commitment Form are elected from within the Security Council to serve the following year

## Secretary-General's Chief of Staff

### Who's Eligible

- Any YMUN Ambassador with previous experience and, at HS YMUN only, not from the Secretary-General's school

### Role

- Assist Secretary-General in oversight of conference operations

### Responsibilities

- Manage Secretary-General's schedule and Author meetings
- Serve on Executive Committee
- Participate in closing thoughts and Human Rights simulation at Secretary-General's discretion

### Selection

- Appointed by the Secretary-General

#### Media Corps Editor

- Who's Eligible: Any media corps delegate with a demonstrated competence in journalism and journalistic techniques.
- Role: Oversight of Media Corps activities.
- Responsibilities:
  - Develop working knowledge of publishing, web design, and video editing software PRIOR TO YMUN (Y-Staff support available).
  - Oversee production of all YMUN publications.
  - Select Assistant Editors for all media divisions.
  - Oversee Video Team Press Conference. (High School YMUN Only)
- Selection: Elected from among Media Corps to serve the following year

#### Conference Life Committee

- Who's Eligible: One Ambassador nominated by his or her advisor/delegation; previous YMUN experience is preferred.
- Role: Communication conduit between delegation and Y-Staff.
- Responsibilities:
  - Attend orientation meeting prior to Opening Ceremony.
  - Seek input from delegation members on conference experience.
  - Communicate delegation concerns to CLC at scheduled meetings.
  - Provide feedback to ensure best operation of the conference in all its aspects.
- Selection: Nominated by delegation

## Candidates & Elections

- One Candidate in 8th or 11th grade from each Student Y may run for Executive Committee.
- All Candidates must be affiliated members of a Student Y affiliated by the Affiliation Deadline.
- All Candidates must submit the Candidate Commitment Form signed by the Candidate, his or her guardian, and his or her Student Y Advisor.
- All Candidates must attend the Officer and Candidate Orientation prior to Opening Session on the first day of the conference.
- All Middle School Candidates must participate in a service project and submit a Service Report Form, including photos, prior to the conference. All High School Candidates must organize a group service project and submit a Service Report Form, including photos, prior to the conference.
- All Candidates and Officers must be in good standing with their Student Y and school administration.
- All Candidates and Officers must have at least a "C" average (or equivalent of a "C" average).

## Campaigns

- Campaign materials that are forbidden include: pens, t-shirts, stickers, adhesive labels, food, candy, gum, games of chance with prizes, giveaways, and items restricted by the hotel.
- A limit of 500 business card-size handouts will be enforced. Only one 3'x5' handmade tri-fold display is allowed. Buttons/Pins are allowed but the commercial value must stay under the budget for all campaign materials.
- The amount of money spent on campaign materials shall not exceed \$30.00 including donations. A report of campaign expenses including all receipts shall be turned in to the Y-Staff at the Candidate meeting on the first day of the conference.
- Campaign materials may be posted immediately after the Candidate meeting only in the acceptable areas which shall be announced at the same meeting. Clean-up will be the responsibility of the Candidate. The OhioYMCA is not responsible for lost, stolen or damaged campaign materials.

- Each Candidate will run on an issue-based platform wherein he or she will explain to participating countries his or her views on issues. Platforms will be based on up to three (3) of the United Nations' Millennium Developmental Goals:
  1. **End poverty and hunger**
  2. **Universal education**
  3. **Gender equality**
  4. **Child health**
  5. **Maternal health**
  6. **Combat HIV/AIDS**
  7. **Environmental sustainability**
  8. **Global partnership**
- Candidates' platforms will be publicized through speeches and tri-fold display boards.
- Candidates may use a tri-fold display board to aid in their election.
- Each Candidate for Executive Committee will have two minutes to give his or her speech in the primary election of YMUN. At least one minute of the speech must be dedicated to the Candidate's platform(s). The remaining time may be used as the Candidate sees fit.
- Candidate speeches may *not* include use of props, including people as props (i.e. audience participation).
- All speeches must be pre-approved by the Secretary General's Chief of Staff.
- Each Candidate may appoint a Campaign Manager who shall be responsible for publicizing and promoting him or her. No officer shall be a Campaign Manager during the YMUN at which he or she holds office. Campaign managers have no special privileges and are excluded from roaming with their Candidate.
- In debate, only Candidates may identify themselves as such. When addressing the chair, a Candidate may identify himself or herself by saying, "John Doe, Candidate from X School, Sir or Madame Chair," however, another member of said delegation would be out of order in saying, "Ambassador Joe Smith, representing X School, home of Candidate John Doe, Sir or Madame Chair."
- Failure by a Candidate or his/her delegation to conduct a campaign in an appropriate manner will result in the Candidate being removed from the ballot.
- Additional campaign restrictions may be drawn up according to the wishes of the host site of the conference.

#### **Failure to comply with Candidate Guidelines will result in:**

- A warning will be given following the first offense.
- If second offense occurs, the Candidate's school will lose voting privileges for the office for which the Candidate is running, and the Candidate may be disqualified at the discretion of the Ohio YMCA Executive Director.

## YMUN Sample Agenda

### 1st Day-All times are *TENTATIVE*

#### Advisor check-in (4:0 p.m.)

Who: At least one (head) Advisor from each delegation

What: Time to pick up Resolution books, name tags, placards, conference folder, and hotel keys (as they become available), inform Y-Staff of roster and rooming changes, and verify health/publicity, and code of conduct forms for all participants and adults are in your possession.

Wear: Traveling clothes- you will have time to change into Cultural attire after this meeting

Bring: Your current participant roster, all forms

#### Advisors' meeting (5:00 p.m.)

Who: At least one (head) Advisor per delegation and all new Advisors

What: Conference orientation- changes will be announced and important information shared

Wear: Business causal/Cultural attire in compliance with the dress code, name tag

Bring: Resolution book, list of any Advisors from your delegation who are not present

#### Candidates & Officer Orientation (5:00 p.m.)

Who: All Candidates and current Officers (MIDDLE SCHOOL: and Summit President applicants)

What: A chance to ask questions, review schedule, and inform officers of any conference changes

Wear: Cultural attire in compliance with the dress code, name tag

Bring: Resolution book, pen, receipts for campaign materials, tri-fold board

#### Special Roles Meetings (5:30)

Who: Media Corps, Parliamentarians, Conference Life Committee, Resolution Authors

What: Orientation for special roles

Wear: Cultural attire in compliance with the dress code, name tag

Bring: Resolution book, pen

#### Dinner

#### Opening session (7:00 p.m.)

Who: All participants and Advisors

What: Call to order, Devotion, Introductions, Parade of Nations, Secretary General's Opening Address, Explanation of Rules & Procedure

Wear: Cultural attire in compliance with the dress code, name tag

Bring: Resolution book, pen, country flag and placard

#### Global Village and International Stage (7:30 p.m.)

Who: All participants

What: A night of cultural learning

Wear: Cultural attire in compliance with the dress code, name tag

Bring: Resolution book, pen

#### Closing Program (9:00 p.m.)

Who: All participants

What: Human Right Simulation, Final thoughts from the Officers

Wear: Cultural attire in compliance with the dress code, name tag

Bring: Name tags must be worn

Curfew (10:30 p.m.)

## 2nd Day

Breakfast (7:30 a.m.)

General Assembly (8:15)

Who: All Ambassadors

What: Secretary General's Address

Wear: Professional attire in compliance with dress code, name tag

Bring: Resolution book, pen, placard

Committees (8:45-10:55 a.m.)

Who: All Ambassadors

What: Resolution ranking

Wear: Professional attire in compliance with the dress code, name tag

Bring: Resolution book, pen, placard, tri-fold board (authors only)

General Assembly (11:15 a.m.)

Who: All Ambassadors

What: ~~Action on highly ranked Resolutions~~ Delegates' Choice nominations, Candidate speeches

Wear: Professional attire in compliance with the dress code, name tag

Bring: Resolution book, pen, placard, tri-fold board (authors only)

Lunch Rotations: (12:00 pm)

General Assembly #1 (2:45 p.m.)

Who: All Ambassadors

What: Candidate speeches

Wear: Professional attire in compliance with the dress code, name tag

Bring: Resolution book, pen, placard, tri-fold board (authors only)

Councils(12:00-2:30 p.m. with lunch rotation and-3:30-4:30 p.m.)

Who: All Ambassadors

What: Action on Resolutions

Wear: Professional attire in compliance with the dress code, name tag

Bring: Resolution book, pen, placard, tri-fold board (authors only)

General Assembly #2 (4:30 45 p.m.)

Who: All Ambassadors

What: Action on Delegates' Choice Resolution, Candidate speeches, Cultural Finalists announced

Wear: Professional attire in compliance with the dress code, name tag

Bring: Resolution book, pen, placard, tri-fold board (authors only)

2nd Night

Free Time (5:30 p.m.)

**Banquet** (6:30 p.m.)

Who: All participants

What: Y-sponsored Dinner

Wear: in compliance with the dress code, name tag

Bring: Name tags must be worn

**General Assembly** (7:45 p.m.)

Who: All participants and Advisors

What: Delegation caucus, candidate refresh, voting, mixer

Wear: in compliance with dress code, name tag

Bring: Name tags must be worn

**Free Time/Dance** (8:15 p.m.)

Who: All participants

What: Mixer, dance, movie, game room, chill room, talent show

Wear: Casual attire in compliance with the dress code, name tag

Bring: Name tags must be worn

**Closing Program for Day** (10:30p.m.)

Who: All participants

What: Final thoughts from the Officers, announcement of primary election results, Secretary General's Choice Resolution announced

Wear: Casual attire in compliance with the dress code, name tag

Bring: Name tags must be worn

**Curfew** (10:50 p.m.)**3rd Day****Breakfast: Y-Sponsored** (7:30 a.m.)**General Assembly** (8:30 a.m.)

Who: All participants

What: Final speeches, voting, final General Assembly (Secretary General's Choice Resolution, Summary of Action, Security Council President's Report), closing address, awards, swearing in of Secretary-General-Elect, adjourn

Wear: Casual attire in compliance with the dress code (Candidates and Officers must be in professional attire)

Bring: Resolution book, pen, placard

**Adjournment** (10:30-11:00 a.m.)